

# Local Agency Program & Florida Highway Administration Certification & Recertification Computer Based Training

## Introduction

Welcome to the Florida Department of Transportation and Federal Highway Administration Local Agency Program certification and recertification course. This introduction will include the following topics: course content, course goals and LAP History.

The purpose of this course is to provide Local Agencies with a basic knowledge of the Local Agency Program or LAP. The information covered in this course represents an overview. Local agencies should work closely with the District LAP Administrator and read the program materials for detailed policy information.

Additional information about the program can be obtained by visiting the LAP website. You can find a link to the website by selecting the “Links” button on the bottom of this page.

The goals of this course are to provide an overview of the LAP process, introduce the applicable Federal Requirements and Provisions, introduce the LAP Contract Compliance requirements, and discuss the Financial Accountability elements of the LAP.

The Local Agency LAP Project Managers and Engineers are required to take this course. In the event that a consultant serves in the (previously mentioned) (above) roles, for the Local Agency, the consultant is required to take this course. It is strongly recommended that the Local Agency LAP administrative support staff take this course.

The Florida Department of Transportation, or the Department, is empowered by legislative authority to contract with other Local Agencies to plan, develop, design, acquire right-of way, and construct transportation facilities. The Department reimburses these Local Agencies for services provided to the public. The formal name given to this program is the Local Agency Program. Authority for LAP is provided in Sections 20.23(3)(a), 334.044(7), 339.05, and 339.12 of the Florida Statutes.

The program was established in 1991 with the enactment of the Intermodal Surface Transportation Efficiency Act (ISTEA). The Department has assigned the responsibility of administration and oversight of the program to the State LAP Administrator in the Central Office. In each District, a District LAP Administrator manages the program. The District LAP Administrator is supported by and provides project level direction and oversight through the Offices of Planning, Environmental Management, Design, Right-of-Way, and Construction.

# LINKS

LAP Website

<http://www.dot.state.fl.us/projectmanagementoffice/LAP/default.shtm>

Florida Statutes

<http://www.leg.state.fl.us/statutes/>

Wage Tables and related info

<http://www.dot.state.fl.us/construction/wage.htm>

Federal Statutes and Regulations

<http://www.fhwa.dot.gov/programadmin/contracts/core02.cfm#s2A02>

Environmental Process Acronyms

<http://www.fhwa.dot.gov/programadmin/contracts/coregloss.cfm>

FHWA 1273

<http://ecfr.gpoaccess.gov/cgi/t/text/textidx?c=ecfr&rgn=div6&view=text&node=23:1.0.1.7.22.1&idno=23>

Civil Rights Act of 1964

[http://www.fhwa.dot.gov/environment/title\\_vi.htm](http://www.fhwa.dot.gov/environment/title_vi.htm)

Section II.1 EEO

<http://www.fhwa.dot.gov/programadmin/contracts/core02.cfm#s2A02>

Davis Bacon Act

<http://www.gpo.gov/davisbacon/>

Federal aid policy guide 6011.10 has additional information:

<http://www.access.gpo.gov/nara/cfr/cfr-table-search.html#page1>

“Guidelines on Preparing Engineer's Estimate, Bid Reviews and Evaluation”

<http://www.fhwa.dot.gov/programadmin/contracts/ta508046.cfm>